



SumTotal Administration Services

Digital Cues SumTotal Administration Service is a suite of managed services which allows you to outsource the day to day administration of your talent platform, enabling you to focus on what really matters – driving your organization forward. With this robust suite of services, let our SumTotal experts handle your:

- System Configuration and Testing
- Data Entry and Import Services
- Critical Analytics & Report Development

Source Capacity

In today's hyper-efficient organizations, resource capacity is an ongoing challenge for many of our customers. Team members' time is often divided between multiple concurrent projects, as well as maintaining existing systems. Too often time key resource capacity gets tied up in administrative duties, instead of being free to focus on mission-critical initiatives.

At Digital Cues we do not think resourcing to maintain an industry leading talent platform should have to be a traded-off against your team's capacity to undertake critical new initiatives. Let our experienced SumTotal administration team manage the day to day running of your platform, freeing your resource up to focus on mission-critical initiatives.

Trusted Experience

Our highly experienced administration team has supported top global organizations across a broad range of industries, including highly regulated sectors such as financial and pharmaceuticals. Their years of focused SumTotal administration experience ensures that you can hand off your tasks with confidence that you will receive the highest level of service. Our administrators operate remotely around the clock and are also available for inhouse positions.

Key Benefits:

- Reduced total cost-of-ownership
- Rapid Turnaround
- Local /Global Support
- Ongoing Optimization



To find out more about this LMS System
Administration Services call or email
us for an introductory 30 minute assessment.

1.888.554.385
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SumTotal Talent Administration Service

One of the most time-consuming aspects of successfully maintaining a talent management system is ongoing data administration.

Whether this is creating or importing new courses, working with content, updating learning records, or adjusting user data, our SumTotal experts are here to help. Their years of enterprise talent management administrative experience mean faster turnaround times for you, and peace of mind knowing that their intimate knowledge of your platform is working for you. Our administrators can free up your resources by taking on:

- Manual data entry and record updating
- Data transformation and cleansing
- Bulk imports for large data sets
- Full administration of system records
- Content Management

In addition to remote support, all clients enjoy the benefits of a single point of contact through a Customer Success Manager. This provides a strong ongoing governance model with regular status reporting and regular engagement with your business and IT owners to ensure proactive planning, application roadmap development and effective continued support.

Key Benefits

Reduced Total Cost-of-Ownership:

Digital Cues leverages a dedicated pool of leading business and technical resources with years of experience supporting organizations like yours.

Flexible Services:

Digital Cues offers a flexible set of services that can be tailored to your unique requirements.

Cost Certainty:

Digital Cues offers an annual fixed-fee approach and convenient billing that eliminate unexpected project costs. Resource requirements will vary from customer to customer depending on complexity and the services that you require.

Local and Global:

Our services provide an integrated Local and Global service to provide in time zone local support allied to global delivery to deliver speed and value for money, as well as a great customer experience.



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