

# SumTotal<sup>®</sup> Payroll and Benefits

Process error-free payroll and benefits management

Distributed workforces and ever-changing business requirements call for pristine payroll and benefits processes—and SumTotal’s Payroll and Benefits Management solutions come fully equipped. Our configurable tools process error-free and timely pay and benefits every single time.

## Designed by payroll professionals, for payroll professionals

Our common-sense approach to payroll is based on how administrators perform their day-to-day tasks. Convenient to use, we deliver a powerful, flexible and reliable solution.

Managing multiple pay types for employees each pay period is easier than ever. Leverage journal entries that are correct the first time and update employee benefit deductions in real time when rates change or you need to account for other events such as anniversaries and status changes.

“ SumTotal’s payroll solution made the process of moving over to auto-enrollment much more straightforward than we expected and prepared us for this change in a way we could not have been previously.”

**Martin Morris,**  
**Payroll Manager,**  
**Gwynedd Council**

**Current Enrollments** Print

Use this page to review your benefits costs and enrollments for this year. Note that there may be slight differences between per deduction amounts and annual costs due to rounding. Note also that annual costs are based on a full year of contributions. The actual annual amount may be different if the enrollment became effective after the start of the plan year.

Your Total Cost	
Per Deduction	\$239.16
Per Year	\$12,436.00

MICHAEL REESE HMO	
Effective	January 1, 2015
Option Elected	Family/EE & All Deps
Insured Dependents	William Whitefield Claire Whitefield Derek Whitefield
Cost	\$23.08 Per Deduction pre-tax deduction
Company Contribution	\$92.31 Per Deduction

GUARDIAN DENTAL	
Effective	January 1, 2015
Option Elected	Family/EE & All Deps
Insured Dependents	William Whitefield Claire Whitefield

Current enrollments

**Current Pay Statement** Print

**sumtotal**<sup>®</sup>

ABC Company  
Ms Catherine Louise Thompson-Whitefield

Employee ID: 4001  
Base Salary/Rate: \$1,269.18

**Payment Details**

Payment Number: 00000006      Period Begin Date: 06-01-2010  
Payment Date: 06-11-2010      Period End Date: 06-15-2010

**Earnings**

Description	Hours	Rate	From Date	To Date	Current	Year to Date
Regular Pay	40.00	31.7295	08-04-2012	08-10-2012	1,269.18	19,516.48
Overtime Pay	2.00	47.5950	08-04-2012	08-10-2012	95.19	95.19
Vacation						1,212.55
Holiday						242.51
<b>TOTAL PAY</b>					<b>\$1,364.37</b>	<b>\$20,824.22</b>

Current pay statement

## Accurate and automatic benefits calculations

SumTotal Benefits Management fully integrates HR management, compensation administration, reporting, self-service, and web-based open enrollment. The result is a quick, simple, accurate, and timely benefits enrollment. Seamless integration ensures accurate and automatic calculations of coverage, contributions and deductions from premiums to pensions to FSAs.

## The most compliant solution in the industry

SumTotal effectively eliminates the “work” from your workflow processes. Paired with internally maintained taxation and regulatory reporting, you can rest assured that your organization is in full regulatory compliance.

## It's not “complex” to us

We handle even complex calculations and requirements. Automated tools and workflows streamline all types of pay and benefits administration.

Singular and group benefits plans for union or salaried employees are processed quickly and accurately.

## Features

Control and track data, processes, pre-audits, employee eligibility, benefit offerings and more

Quickly and easily change payroll rules and update employee benefit deductions

Provide secure access to pay advice, annual statements and benefit statements for employees

Manage complex benefit plans for all employees

## Benefits

Reduce administrative overhead and training time

Achieve accurate and timely benefits enrollment

Manage complex payroll with multiple pay types for workforces of any size with unlimited employee and tax IDs




Simplify union rules, dynamic pay structures and more

Quickly and easily change payroll rules within the system

Ensure full regulatory compliance for all states, provinces and regions in North America, the UK and Australia



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